

Kentucky Learning Depot Project Plan - 2009														
	4/15	4/30	5/15	5/31	6/15	6/30	7/15	7/31	8/15	8/31	9/15	9/30	10/15	10/31
Teams/Subteams/Staff														
ALL PARTICIPANTS														
1. Depot Testing & fixes														
1.1 Internal					Start				End					
1.2 External									Start			Complete		
I. Steering Committee														
1. Marketing (Ann)														
1.1. Target Audience														
1.1.1 Educators														
1.1.2 Schools/Institutions														
1.1.3 Legislators														
1.1.4 Corporations														
1.2. Marketing Packet											Finished			
2. Membership Fees			Draft		Proposed			Finalized						
3. Partnership Building														
II. Metadata Team														
1. K12 Standards (Donna)		Academic Expectations (AE) Database												
2. CIP Codes	Finalized													
3. General Disciplines (Cecelia)		Report 4/24												
4. GEM (Nina)		Report 4/24												
5. Contribution Wizard		Draft						Finalized						
6. Metadata schema			Draft					Finalized						
7. Metadata Tagging Process					Finalized									
8. Metadata Training Materials									Finalized					
III. Training Team														
1. Awareness Module	Finalized													
2. Searching Module			In Review						Finalized					
3. Developing/Contributing Module										Finalized				
3.1 Content Review Training														
3.2 Metadata Training														
4. Training Plan						Draft		Finalized						
5. User Interface / Help														
IV. Content Team														
1. Training Materials (Paula)	In review							Finalized						
2. External Repositories (Miko)					NCLOR					1 more selected				
3. Copyright (Nicole)		Revisions to Gary			Draft			Finalized						
4. Gatekeepers (Lesia)														
4.1 Open Textbooks									Selected					
4.2 Existing Content								Finalized						
5. Content Review Process					Finalized									
V. Infrastructure Team														
1. Equella Site Visit			5/18 - 5/22											

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2. Issues re: Seamless Integration	Test script outline	Test scripts 4/23; test results 4/30	Issues list 5/11											
3. CMS Training documentation/template														
4. Blackboard fix						Blackboard fix due 7/2								
VI. Metadata Tagging Team (UofL Library)														
1. Metadata Tagging Process					Finalized									
2. Review & Edit NROC Metadata										Completed				
3. Review & Edit Metadata for Existing Published Content										Completed				
4. Tagging New Approved Content												Completed		
VII. Content Peer Review Team (Morehead)														
1. Content Review Process														
1.1 General Reviewers						Finalized								
1.2 Subject Matter Experts						Finalized								
1.3. Instructional Designers						Finalized								
2. Review Existing Content								Completed						
3. Review Open Textbooks										Completed				